



3121 St. Bernard Ave.  
New Orleans, LA 70119  
(504) 434-0521

## Board Meeting Agenda

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### Date and Time

Wednesday, September 25, 2019 at 6:30 PM CDT

Foundation Preparatory

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**Present:** Mark Heck, Adrienne Celestine, Brooke Wyatt, Scott Champagne

**Absent:** Dan Waldman, Meghan Turner, Kristyna Jones

**Guests:** Myrialis King, Kevin Cox, Erin Rigsby

### I. OPENING ITEMS

- A. Record Attendance and Guests
- B. Call the Meeting to Order at 6:32 p.m.
- C. Motion to amend the agenda to remove approval of July meeting minutes by S. Champagne, seconded by M. Heck. Unanimous approval.
- D. Approve July and August Meeting Minutes  
Motion to approve August meeting minutes by M. Heck, seconded by B. Wyatt. Unanimous approval.

### II. GOVERNANCE

- A. Seclusion and Restraint Policy  
We do not have a copy of the actual policy. Need to adopt the policy from OPSB. It is not yet available.
- B. Fee Policy  
Need to update the fee policy to include some fees, such as field trips, that were not included in current policy. Also need to include a fee waiver form and determination process.
- C. New Board Member: Erin Rigsby  
Motion to approve addition of Erin Rigsby to the Board by A. Celestine, seconded by S. Champagne, unanimous approval.

### III. DEVELOPMENT

- A. Committee Update  
No updates

### IV. FINANCE

- A. July and August Financial Statement Review  
The Finance committee met to go through the August Finance report. There were some changes in the revenue comparison. The budget was based upon an assumed enrollment; actual enrollment was less than assumed. The budget will be updated after enrollment numbers come in in October. There was an Increase in Philanthropy of \$250K from Charter School Growth Fund and \$237K in expense reimbursement funds from CANO arrangement. Charts on dashboard will be amended to add relevant charts and remove some that are not beneficial to see month-to-month.

## **V. HEAD OF SCHOOL REPORT**

### **A. Updates**

Board chair and school leaders met with NOLA Public School Accountability Committee (6 people) to do a site visit related to renewal of charter application. They audited files, interviewed board chair, school head, and principal and observed classroom. We received an email today that, after visit, scored 9 out of 9 for general compliance and 6 out of 6 for special ed. There are no action steps required on our behalf. The next step is for the committee to recommend to superintendent that our charter is renewed for another 5 years. If he does not approve, 2/3 of OPSB board would have to approve renewal of the charter. We will know before November board meeting whether he approves it or not.

We should begin to discuss when we will meet for annual board retreat. Potential November 16. B. Wyatt is uploading board policies and by-laws to the portal. Request that everyone read and note any changes that need to be made.

## **VI. CLOSING ITEMS**

### **A. Updates**

Motion to adjourn by M. Heck, seconded by S. Champagne. Adjourned at 7:07 p.m.

*Parents, community members and members of the public are welcome at the  
Foundation Preparatory Charter School Board Meetings.*