



2733 Esplanade Ave.  
New Orleans, LA 70119  
(504) 434-0521

## Board Meeting Agenda

---

### Date and Time

Wednesday, April 3, 2019 at 5:00 PM CDT  
Foundation Prep. – PD Room, 2<sup>nd</sup> floor

---

**Present:** Mark Heck, Dante Green, Adrienne Celestine, Scott Champagne, Jermaine Smith, Dan Waldman

**Absent:** D’Juan Hernandez, Brooke Wyatt

### I. OPENING ITEMS

- a. Record Attendance and Guests
  - b. Call the Meeting to Order
  - c. Approve Meeting Minutes
- M. Heck motioned to approve, J. Smith seconded, unanimous approval

### II. ACADEMIC EXCELLENCE

- a. Winter Data Updates  
Handout. Impressive gains in STEP scores. Want to see an increase in MAP scores.

### III. GOVERNANCE

- a. Contract of Head of School  
Governance committee has not had a meeting since last meeting and has not had time to discuss. Will go over details at next governance meeting.
- b. Resolution to Waive Procurement Period  
By-laws do not include an approval process for contracts. The finance policy states that any contract over \$20,000 must be approved by the board. Custodial, food and transportation contracts are all over \$50,000 but were not approved by the board as an oversight of the policy. Finance committee will: vote to approve contracts in place retroactively; discuss amending the policy to remove the requirement that all contracts be approved by the board; discuss adding language in fiscal policy to cover emergency contract procedures. Finance will take up changes to the fiscal policy and pass along to governance committee. Scholars first has a cease and desist order for fraudulent insurance verifications. FP insurance company and their insurance company are having a meeting tomorrow. If they do not have insurance, will need to obtain emergency contract. Motion by M. Heck to waive procurement period for possible emergency contract for transportation for the remainder of the school year as long as it does not exceed current remaining budget. Second J. Smith.
- c. Executive Session  
Motion by D. Waldman to amend agenda to add executive section under governance; seconded by S. Champagne; unanimous approval. Motion to enter into executive session by J. Smith; seconded by M. Heck; unanimous approval. Motion to come out of executive session by D. Green; seconded by S. Champagne; unanimous approval.
- d. Board Evaluation Tool and Timing  
Had a meeting with Charter School Growth Fund. Set goals for growth. At next governance meeting, will take action of goals set. Will be done at end of every school year.
- e. Status of Board Development  
Some folks in the pipeline to add to the board. Will be vetting them.

#### IV. DEVELOPMENT

a. March Updates

Brooke could not attend this meeting. She will send an email to everyone regarding Give NOLA day and Jazz Fest.

#### V. FINANCE

a. January/February monthly and YTD financials

Not much change. Continue to focus on maintaining adequate cash on hand.

b. FY 20 Budget approval timeline

Finance committee will meet in April to vote on budget. Will present to the board in the April meeting and vote as a board in May meeting.

#### VI. HEAD OF SCHOOL REPORT

a. Updates

Charter School Growth Fund came in Monday. What stood out to them was that the teachers clearly like each other and the commitment of everyone to do restorative practices. They are finishing up school visits and will make recommendations of funding to the board by the end of May. The board will make final decisions. IMH grant: we moved to last interview to expand trauma program. Everyone who runs program will go to a meeting on the 11<sup>th</sup>. We will know by next board meeting. April 29-May 4 is testing. Currently focus is on practice and readiness. Launching new programs with Cypress families. Donuts with dad Friday. Easter Egg Hunt with Cypress families next week. Asked all teachers hired from Cypress to start attending Wednesday meetings to begin transitioning. Projecting 62% of Cypress students coming here. Budgeted at 50%.

M. Heck motioned to adjourn; seconded by D. Waldman; unanimous approval.

*Parents, community members and members of the public are welcome at the Foundation Preparatory Charter School Board Meetings.*