



Finance Committee Meeting Agenda

Date and Time: January 30, 2019, 5:15 pm

Location: PD Room, 2nd floor

Topic	Minutes
1. Opening Items	Call meeting to order by S. Champagne at 5:20 pm
a. Record attendance	M. Heck and S.Champagne present,
b. Call the meeting to order	Guests: K.Cox and M. King
c. Approve minutes	Motion to approve minutes by M. Heck
	Seconded by S. Champagne
	Unanimous yes VOTE
2. Finance	
a. Present and discuss December monthly and YTD financial statements, including budget to actual analysis.	i. Financial discussion regarding Title funding. K.Cox attended meeting where FPCS was given new financial information. Prior year count gives the federal funding count.
	ii. Budget by next February Committee Meeting, Vote by March Committee Meeting, Present to Board and March's meeting, with vote by Board by May BOD Meeting.
	iii. Low on cash towards end of academic year, grants and fundraisers should support.
	iv. Difference in PD and curriculum forecast because of Grant timing at end of FY2018.
	Forecast at 5% fund balance.
3. Closing items	Motion by M.Heck, Seconded by S. Champagne
a. Adjourn meeting	Unanimous yes VOTE
	Adjourned at 5:54pm